



A GUIDE TO CRITICAL INCIDENT NOTIFICATION AND POLLUTION INCIDENT RESPONSE MANAGEMENT PLAN

<p><b>WHAT</b> to report</p>	<ul style="list-style-type: none"> <li>• Death</li> <li>• Serious injury from exposure to a hazardous substance</li> <li>• Serious injury where person is treated as an in-patient in a hospital</li> <li>• Serious injury from:             <ul style="list-style-type: none"> <li>• Amputation</li> <li>• Serious head injury – skull fracture, penetrating injury to skull, loss of consciousness due to severe blow to the head etc.</li> <li>• Serious eye injury – loss of eye sight, penetrating injury to eye, chemical or heat burn to eye etc.</li> <li>• separation of skin from underlying tissue - de-gloving or scalping</li> <li>• electric shock – no matter how minor</li> <li>• spinal injury</li> <li>• loss of bodily function – loss of consciousness, loss of movement of a limb, loss of the use of smell, taste, sight or hearing etc.</li> <li>• serious lacerations – anything requiring stitches</li> </ul> </li> <li>• Dangerous incident that exposes a person to immediate risk such as:             <ul style="list-style-type: none"> <li>• Forklift or other mobile plant overturns</li> <li>• Implosion, explosion or fire</li> <li>• Escape, spillage or leakage of a hazardous substance or dangerous goods (Pollution Incident)</li> <li>• Collapse or partial collapse of a building or structure</li> <li>• The fall or release from a height of any plant, substance or object</li> </ul> </li> </ul>	<p style="text-align: center;"><b>Reporting Flowchart</b></p>
<p><b>WHEN</b> to report</p>	<p>Immediately you become aware of a Notifiable Incident you need to contact the WHS Advisor, the most senior person on site (if they are not available you contact Lander &amp; Rogers for advice).</p>	<p>In case of a notifiable pollution incident further to the authorities above you will be required to notify the following authorities/neighbours:</p> <ul style="list-style-type: none"> <li>• EPA 131 555</li> <li>• Ministry of Health NSW (02) 9391 9000 (see site specific procedure)</li> <li>• Fire and Rescue Service 000</li> <li>• Local Council (02) 4868 0888 (see site specific procedure)</li> </ul> <p><b>Neighbours:</b></p> <ul style="list-style-type: none"> <li>• A.I. Coatings Pty Ltd (02) 4869 1441</li> <li>• Cromford Pipes 1300 739 830</li> <li>• Australian BioResources (02) 9295 8565</li> <li>• Moss Vale Recycled Timber &amp; Building Centre (02) 4869 1691</li> <li>• OMYA Australia Pty Ltd (02) 4868 1666</li> </ul>
<p><b>WHO</b> reports</p>	<p>Refer to Reporting Flowchart to the right</p>	
<p><b>HOW</b> to report to WorkSafe</p>	<p><b>STEP 1:</b> Telephone relevant WorkSafe authority in each State. (Details are in <a href="#">DUX036g INCIDENT MANAGEMENT A GUIDE TO CRITICAL INCIDENT NOTIFICATION AND POLLUTION INCIDENT RESPONSE MANAGEMENT PLAN</a>)</p> <p><b>STEP 2:</b> Complete an Incident Notification Form and fax within 48 hours of the incident. You must include the reference number issued by WorkSafe operator.</p>	
<p><b>Site Preservation</b></p>	<p>You must ensure that the site of a notifiable incident is not disturbed until an inspector arrives or directs otherwise at the time of notification. The site may only be disturbed to protect a person's health or safety, to help someone who is injured or to make the site safe.</p> <p><b>ISOLATE THE AREA.</b></p>	